

Scrutiny Committee

Monday, 17 June 2024 at 5.30 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Monday, 15 July 2024 at 5.30 pm

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

To join the meeting online, [click here](#)

Meeting ID: 350 486 427 346

Passcode: cULeuE

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Membership

L G J Kennedy
G Westcott
D Broom
E Buczkowski
A Cuddy
G Czapiewski
M Farrell
C Harrower
B Holdman
L Knight
R Roberts
S Robinson

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Vice-Chair of the Scrutiny Committee**
To elect a Vice-Chair of the Scrutiny Committee

- 2 **Start Time of Meetings**
To discuss and confirm the start times of meetings of the Scrutiny Committee for the remainder of the Municipal Year

- 3 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 4 **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.

- 5 **Public Question Time**
To receive any questions from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 6 **Minutes of the previous meeting** (*Pages 5 - 14*)
To consider whether to approve the minutes as a correct record of the meeting held on 15 April 2024

- 7 **Chairman's Announcements**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

- 8 **Decisions of the Cabinet**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.

- 9 **Town and Parish Charter**
To receive a report from the Town and Parish Liaison Officer relating to the Town and Parish Charter, the consultation process and State of the District Debate.

A supplemental Agenda will be provided for this item as the report was not ready at the time of publication.

- 10 **Portfolio presentation from the Cabinet Member for Housing and Property Services**
To receive a presentation from the Cabinet Member for Housing and Property Services relation to his Portfolio.

- 11 **Work Programme** (Pages 15 - 36)
To review the existing Work Plan and consider items for the committee's future consideration, taking account of:
- a) Any items within the Forward Plan for discussion at the next meeting;
 - b) Suggestions of other work for the committee in 2024/25.

Stephen Walford
Chief Executive
Friday, 7 June 2024

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact David Parker on: dparker@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.